Thursday 27 October 2022

***THURSDAY 03 NOVEMBER 2022*** *at*

***Mellor St Mary C of E Primary School, Brundhurst Fold, Mellor***

*commencing at 7.00 p.m.*

Local Government Act 1972

**MELLOR PARISH COUNCIL**

**AGENDA**

1. **To receive and approve apologies for absence**
2. **To receive declarations of pecuniary or personal interest**
3. **Adjournment for Public Session (Max 5 minutes per person) - Representatives from Stanley House may address the Meeting**
4. **To resolve to confirm the Minutes of the Parish Council Meeting held on 06 October 2022**
5. **Matters arising from the minutes not covered on this Agenda FOR INFORMATION ONLY**
6. **To consider and approve any response to be made to Planning Applications**
* **Meadow Brook, Saccary Lane –** Enforcement proceedings have commenced, email received from planning.
* **3/2022/0988 :** **Land adjacent to Further Lane & Woodfold Park Mellor BB2 7QA –** proposed erection of 1 private dwelling with landscaping
1. **To consider and approve any action regarding the deployment and siting of speed awareness banners provided by Lancashire County Council**
2. **Financial Matters and Accounts To approve: Bank balances £48,960.05 + £26,094.41 MVH Floor fund + £1,218.15 Scholarship Fund**

 **To consider & approve; Invoices for payment since 01.09.22**

1. **EDF War Mem lights DD 1months £12.27 DIRECT DEBIT**
2. **Easywebsites monthly DD for support £32.40 DIRECT DEBIT**
3. **Net salary Clerk & Assistant Clerk - £937.00**
4. **HMRC PAYE for September – None due, as refund to balance in November**
5. **P Moses – Work at War Memorial TBC**
6. **To consider and approve any quotations for repairs to Playground equipment**
7. **To consider and approve any actions regarding ordering a replacement floor at Mellor Village Hall**
8. **To consider and approve any quotations for electrical installation & other alterations to the former Phone Box for the defibrillator installation**
9. **To receive an update from Cllr Marsden regarding the provision of signage indicating the location of a defibrillator at the One Stop Store on Carter Fold**

**No further invoices beyond schedule at time of agenda**

1. **To consider & approve any budget recommendations from Members for the Financial Year 2023/24 and to approve any recommendations from Finance Committee (Meeting held 27th October 2022)**
2. **To consider & approve a proposal from Cllr Mellor re: Marketing and Communication Plan outlining how the Parish Council will communicate the locations of defibrillators within the Parish to the local community and those living in the wider local area**
3. **To consider & approve
a) Any recommendations from the Play Area Working Party re: repairs/paths.
b) Any recommendations regarding the installation of CCTV overlooking the Play Area and Open
Space (taking into consideration the comments from Paul Bond Head of Legal, Governance &
Registration Services, LCC with any response to be made to Mr. Bond.
c) The terms of reference drafted by Cllr Hymas re: St Mary’s Gardens Open Space Working
Party.**
4. **To consider and approve any actions for use of LCC Local Delivery Fund support including Biodiversity.**
5. **To consider any response from LCC Highways regarding FP51**
6. **To consider and approve each Cllr. carry out a review of all Policies update**
7. **To consider and approve arrangements for drop-in sessions & responses to any issues raised

a) Members’ rota for Parish Council attendance of coffee morning at MVH.
b) Cllr Mellor to update about suitable events at Mellor Brook.
c) Assistant Clerk to update on signage.**
8. **To consider & approve any actions following any comments made by representatives of Stanley House in Open session and written exchanges with Stanley House**
9. **To receive update reports**
10. **Distribution of survey results around the Parish**
11. **Land Registry update for Parish Council Assets**
12. **To receive reports from meetings**
13. **LCC Report – any matters of note regarding Mellor – LCC Cllr. Schofield**
14. **RVBC Report by Borough – Cllrs. Brunskill & Walsh**
15. **Online Road Safety Event – 30 October 2022**
16. **Climate Action Network – Cllr. Hymas**
17. **BAe Liaison Meeting – any dates & which MPC representative to attend**
18. **Matters brought forward by Members and Staff FOR INFORMATION ONLY**
19. **Invitation from St. Mary’s Church to Remembrance Day Service Sunday 13 November 2022**
	* **10.15am in Church then War Memorial for 11.00am**

**To note the next Meeting will be held on Thursday 01 December 2022**

Becky Moon (Assistant Parish Clerk)